

Class Level: 3	Topic: Community	Estimated Class Length: 3hr	Date:
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Lesson Objectives:

- Identify methods of finding employment
- Learn about/understand online websites
- Read help wanted ads (online and paper)

Language Skill Proficiency:

- Speaking
- Listening
- Reading
- Writing



Materials and Equipment:

- All-Star 2, pg. 152-159 (pg. 158-159)
- Computer, tablet, ipad with internet
- Classifieds from local newspapers
- LCD Projector

Activity Plan

Warm Up: Find out which Ss are looking for a job, and which are working now and of those that are working now what their current jobs are. Have Ss work in groups to talk about jobs they've had. Ask how they found their jobs? Once Ss share with a group come together as a class and write their ideas on the board.

Introduction: Tell Ss that today's class will focus on how to find a job and how to read job ads (online and in other places). You may want to share the local newspaper job ads. Then tell the class that internet and technology are now almost the only way of searching for work. The first part of the lesson will be spent getting familiar with the websites the 2nd part will be finding jobs and writing down the requirements.

Presentation: If you do not have internet access you will want to use *All-Star 2* Unit 10 Work. Depending on the time you have you can incorporate more of the unit but pg. 158-159 is Reading a Job Ad. Start with an ad on the board to read through as a class and then move to some activities in the book or direct Ss in the online activities below.

***EXPERIENCED
CONSTRUCTION
WORKERS NEEDED***

Painters, carpenters, bricklayers.
Good pay. Travel required.
Some long hours. Please contact
Building Personnel at
(336)555-4670

You will need to review some abbreviations & vocabulary: ad, PT, FT, hours, benefits, insurance, vacation, responsibilities, punctual, experiences, references, expectations
Assess the Ss: What did they learn from the ad? What do they need? What is not included in the ad?

Practice: If you have internet start at www.eslblogs.waketech.edu click on the *jobs skills* link. Read through the jobs that are available and then have the Ss go through it at their own pace. Decide what is best for your class; self-paced or guided. The main job skills link has so many resources that you may want to take time beforehand to explore it. On the front page there will be recent local job postings; click on them and you are taken to website to read more about the opportunity.
<http://eslblogs.waketech.edu/job/>

Check this link out from GCF. This is a social media tip that is changing quite often; using FB, twitter and other outlets for job possibilities is the 21st centuries "word of mouth".
<http://www.gcflearnfree.org/jobsearch/jobsearchandnetworking/job-hunt-with-social-media> or go to GCFlearnfree.org and go to job search, then job search and networking, then job hunt with social media.

Practice: After exploring the main page of the Wake Tech ESL Blogs, Career Builder is the place you need to go next. <http://www.careerbuilder.com/>
Here is a link for a lesson on how to use the Career Builder website to search for a job.
<http://eslblogs.waketech.edu/job/2014/10/15/how-to-use-career-builder-to-find-jobs/>

And here are some additional links for job searching:

Linked In is a popular site for searching. <http://eslblogs.waketech.edu/job/finding-jobs-with-linked-in/>
<http://www.indeed.com/l-Raleigh,-NC-jobs.html>
<https://www.neworks.gov/vosnet/Default.aspx>
<http://www.careeronestop.org/>

Practice: Once Ss have explored one or more of the job search sites, have Ss write details about at least 2 ads they find on the sites. Have Ss share the ads with a partner. Then have them work on questions they may have about the job ad, what they would ask if they called or emailed about the job ad.

Evaluation:

Have Ss share their questions.

As a class discuss good questions to ask when calling/emailing about a job ad.

Extension Activities:

- Have Ss practice calling/emailing about one of the job ads.
- All-Star 2 Workbook p. 138-149 is also a great additional resource for practice